

## **INTRODUCTION**

Activating your account means to become a verified user in SSM4U portal. Once user activate their account, user will be able to access all system in SSM4U portal, such as:

- MBRS
- MYLLP
- ezBiz
- MyCoID
- ezBiz
- XCESS
- DCTC Reader & Checker
- e-Search
- e-Compound
- e-Query
- Striking Off

There are **two (2) methods** to activate SSM4U account such as below:

NO.	METHODS	DESCRIPTIONS
1.	Physically come the nearest SSM counter	<ul style="list-style-type: none"><li>• Users with MyKAD, MyPR, MyKAS and MyTentera are encouraged to use this method of activation account</li><li>• User must bring along their identification card for thumbprint verification purposes</li></ul>
2.	Online activation account	<ul style="list-style-type: none"><li>• Users with Foreigner National ID are encouraged to activate their account by online</li><li>• Users with MyKAD, MyPR, MyKAS and MyTentera also can activate their account using online activation account</li><li>• Refer below for more info on documents required for SSM4U online activation account</li></ul>

## **DOCUMENTS REQUIRED FOR** **SSM4U ONLINE ACTIVATION ACCOUNT**

- 1) Attach copy of identification card (MyKAD, MyTentera, MyPR, MyKAS, National ID or Passport) front and back (The size of the attachment must not exceed 3mb, JPEG, PDF)
- 2) The account owner must take a picture with the identity card held at neck level, such as image below (The size of the attachment must not exceed 3mb, JPEG, PDF):



(Please ensure the picture is high resolution so that the details on the identity card are clear)

- 3) Supporting document that has name / picture of the account owner. For example, driving license, telephone bill, electricity bill or any official document (The size of the attachment must not exceed 3mb, JPEG, PDF)